

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

FEBRUARY 13, 2018

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 8:55 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	<i>(Finance Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Operations & Policy Committees)</i>
Robert J. Fisher - <i>present</i>	<i>(Education & Finance Committees)</i>
Bashera Grove - <i>present</i>	<i>(Education Committee)</i>
James Hills - <i>present</i>	<i>(Finance & Operations Committees)</i>
Thomas N. Keech - <i>present</i>	<i>(Education Committee)</i>
Robert T. Marshall, Jr. - <i>present</i>	<i>(Operations Committee)</i>
Brandon J. Rhone - <i>present</i>	<i>(Policy Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Policy Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education – *not present*
Jeffrey Ammerman, Business Manager - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services – *not present*

Solicitor

Michael I. Levin, Esquire – *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Item(s) to be removed from Consent Agenda:

D. Confidential Release and Settlement Agreement – Employee 012588

Motion: Ann Wuertz

Second: Tom Siedenbuehl

Vote: 9-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list.

B. Approve Preliminary Budget - Resolution

RECOMMENDED MOTION: That the Board of School Directors approves the 2018-2019 Preliminary General Fund Budget resolution, as presented.

C. Building Authority

RECOMMENDED MOTION: That the Board of School Directors approves the process for receiving applications to become a member of the Coatesville Area School District Building Authority. Applications will be accepted through March 7, 2018 with appointments made at the March 27, 2018 Board Meeting.

D. Confidential Release and Settlement Agreement – Employee 012588

RECOMMENDED MOTION: That the Board of School Directors approves the confidential Release and Settlement Agreement for employee 012588, as presented.

Motion: Tom Siedenbuehl

Second: Ann Wuertz

Settlement Agreement Employee 012588 Approved Vote: 9-0-0
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Vote: 9-0-0

- E. Request to Waive Fees – Boy Scouts of America – East Fallowfield Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$295 for use of the cafeteria at East Fallowfield ES for the Annual Pinewood Derby, as presented.
- F. Request to Waive Fees - Basketball Tournament – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$495 and charge the operational costs in the amount of \$312 for the use of facilities to host a 3-on-3 adult basketball tournament at Scott Middle School on February 24, 2018, as discussed.
- G. Engineering Services Proposal – Fire Pump Transfer Switch Replacement - 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors approves the Agreement with The Schrader Group and Barton Associates for engineering work related to replacing the fire pump transfer switch at the Intermediate High School (9/10 Center), as presented.
- H. Engineering Services Proposal – Electrical Panel Replacement – South Brandywine M. S.**
RECOMMENDED MOTION: That the Board of School Directors approves the Agreement with The Schrader Group and Barton Associates for engineering work related to replacing the electrical panel at South Brandywine Middle School, as presented.
- I. Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATA
 - 1) Baxter, Elizabeth, Art Teacher for North Brandywine Middle School. Letter Dated: 1/23/2018. Reason: Retirement. Effective: 6/8/2018.
 - 2) Kelleman, Timothy, Biology Teacher for the Coatesville Area Intermediate High School. Letter Dated: 1/26/2018. Reason: Personal. Effective: 2/2/2018.
 - 3) Mier, Dustin, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 1/16/2018. Reason: Personal. Effective: 2/2/2018.
 - 4) Toth, Gabriella, Mathematics Teacher for the Coatesville Area Senior High School. Letter Dated: 1/25/2018. Reason: Personal. Effective: 2/9/2018.
 - 5) Tredway, Brianna, Elementary Teacher for Caln Elementary School. Letter Dated: 1/23/2018. Reason: Personal. Effective: 1/23/2018.
 - b. CATSS
 - 1) Lewis, Cassie, 5.75 Hour Special Education Aide for Friendship Elementary School. Letter Dated: 2/1/2018. Reason: Personal. Effective: 2/15/2018.

c. EXTRA DUTY

- 1) Mier, Dustin, 9th Grade Baseball Coach for the Coatesville Area High School Campus. Letter Dated: 1/16/2018. Reason: Personal. Effective: 1/16/2018.
- 2) Viscuso, Ashley, Lacrosse Coach for South Brandywine Middle School. Letter Dated: 2/4/2018. Reason: Personal. Effective: 2/4/2018.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Meehan, Andrew, Music Teacher for Rainbow Elementary School. Posted: 12/15/2017. Salary: \$43,133 (pro-rated). Level: B. Step: 1. Temporary Professional Contract. Degree: BA—Music Business and Performance, Berklee College of Music. Certification: Music PK-12. Effective: 2/8/2018. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Beegle, Bernard Scott, Assistant Wrestling Coach for the Coatesville Area High School Campus. Posted: 11/6/2017. Salary: \$2,697 (pro-rated). Effective: 1/29/2018. SP4: Staff.
- 2) Beegle, Bernard Scott, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Borton, Nadine, Mentor for Aubrey DeFazio for Friendship Elementary School. Posted: 6/1/2016. Salary: \$1,000 (pro-rated). Effective: 1/3/2018. SP4: Staff.
- 4) Meehan, Andrew, Elementary Orchestra Advisor for Rainbow Elementary School. Posted: 12/15/2017. Salary: \$725 (pro-rated). Effective: 2/9/2018.
- 5) Meehan, Andrew, Elementary Band Advisor for Rainbow Elementary School. Posted: 12/15/2017. Salary: \$1,341.25 (pro-rated). Effective: 2/9/2018.
- 6) Ortega, Matt, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Kriston, Breanna, Elementary Teacher for East Fallowfield Elementary School. Effective: 1/24/2018—1/31/2018.

- 2) McAllister, Shelly, Teacher for South Brandywine Middle School. Effective: 12/20/2017—1/3/2018.
- 3) Pacana, Maureen, Elementary Teacher for King's Highway Elementary School. Effective: 1/8/2018—1/16/2018.
- 4) Roach, Angela, Teacher for the Coatesville Area Intermediate High School. Effective: 2/7/2018—4/4/2018.

4. Leave(s) of Absence—Unpaid Personal

RECOMMENDED MOTION: That the Board of School Directors approves the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Jaskot, Gregory, Teacher for Reeceville Elementary School. Effective: 1/26/2018.
- 2) Masciandaro, Victoria, Special Education Teacher for the Coatesville Area Intermediate High School. Effective: 2/28/2018—3/5/2018.
- 3) Neubauer, Jaelyn, Teacher for Scott Middle School. Effective: 1/17/2018.

b. CATSS

- 1) Abele, Maureen, Principal's Secretary for North Brandywine Middle School. Effective: 1/19/2018.

c. NON-CERTIFIED

- 1) Miller, Belinda, Cook Manager for the Coatesville Area Intermediate High School. Effective: 1/30/2018.

EXECUTIVE SESSION

A brief executive session was held on Tuesday, February 13, 2018 for personnel reasons.

ADJOURNMENT

This meeting was adjourned at 9:03 p.m. on a motion by Brandon Rhone.

Respectfully submitted,
Karen Jackson, Recording Secretary

Karen M. Hall, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.